



Whitburn Church of England Academy

An Academy with Specialist Status in Maths and Computing

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'Excellence for All'

25th February 2014

Year 7 Visit to Flamingo Land Friday 27th June 2014

Dear Parent/Carer

On Friday 27th June Year 7 pupils will be visiting Flamingo Land for their school trip. The cost of the visit is £30.00 per pupil and this covers travel costs and the entrance fee. We hope to cover the cost of the trip from parental voluntary contributions; please note that in the event of insufficient voluntary contributions being forthcoming, then this trip will not take place.

Lunch is not included and pupils will need to bring either a packed lunch or money to buy lunch. Pupils who are entitled to a free school meal will be able to pick up their packed lunch at 8:45am from the Quiet Room.

Payment for the trip can be made in three £10.00 instalments via the online ParentPay system and there is a tick box facility to indicate you have given permission for your child to go on the trip. If you pay via this method there is no need to return the permission slip.

The dates for the instalments are as follows;

- 1st Instalment of £10 by Friday 7th March 2014
- 2nd Instalment of £10 by Friday 4th April 2014
- 3rd Instalment of £10 by Friday 2nd May 2014

Alternatively, pupils can pay by cash/cheque at the Academy Business Office. Money should be placed inside a **sealed envelope showing pupil's name and registration group along with the completed permission slip below**. Cheques should be made payable to 'Whitburn Church of England Academy'. **All payments must be received no later than Friday 2nd May 2014.**

PTO

Year 7 Visit to Flamingo Land Friday 27th June 2014

I give permission for my child to participate in the Flamingo Land visit and enclose £30.00.

Pupil Name Form:

Signed: (Parent/Carer): Date:

Print Name:

Please return to the Academy Business Office in a sealed envelope along with payment

Document available in large font, alternative language or audio format on request



To avoid congestion it is hoped that many of the pupils will be able to make their own way home due to the lighter summer evening; we are also able to drop pupils off at Latimer's Car park. Please note there is no parking on the Academy site, bus lanes or turning circles. Spaces are available for 'Blue Badge' holders; please contact the Main Academy Office for further details.

The itinerary for the day is as follows:

8:55am Pupils attend morning registration as usual.
9:00am Buses leave for Flamingo Land. Pupils remaining at school will be directed to lessons and will leave at 3:30pm.
5:00pm (approx.) Pupils arrive back at school/Latimer's car park. Please make arrangements for travelling home as there will be no scholars' buses at this time.

Behaviour and Dress

Academy uniform is not required but sensible clothing should be worn, taking into account weather and activities. Pupils must be punctual, follow all instructions, behave in a safe manner and look after their own belongings. I know they will remember that they are representing the Academy when they are on the visit.

Pupils will be accompanied by their tutors and additional support staff throughout the visit. I am sure you will understand that, as group leader, I am responsible for the health and safety of all pupils so I reserve the right to refuse to take pupils on the grounds of misbehaviour in school. Your child's behaviour from now until the date of the trip will be taken into consideration; it is likely that a pupil who has received numerous sanctions including detentions, groundings and/or internal or external exclusions will not be allowed to attend. Any pupils who pay for the trip and are subsequently refused a place due to poor behaviour will not be given a refund. We will also be unable to offer refunds to pupils unable to go for other reasons such as ill health.

Any pupil who either chooses not to go on this trip or who has been refused a place on behavioural grounds must attend school as normal from 8:45am until 3:30pm. Please note that there will be no scholars' buses at 3:30pm on this day.

If anyone has any financial concerns regarding contributions please contact me via the Main Academy Office. These concerns will be treated confidentially. I hope that all pupils will choose to attend the trip.

Yours faithfully



V M Lowthian
Head of Learning Year 7